

**EFM 15 - 21 FEB 2024**

# Graphic Production Order Form - Offices

Stand N°: \_\_\_\_\_

Invoice address:

Company: \_\_\_\_\_

Ordered by: \_\_\_\_\_

Choose from a range of materials and decorate your office with individual artwork in custom sizes. We are happy to implement your ideas and help you to create a unique office appearance.

Item	Material	Width (meter)	Height (meter)	Size	Single/Sqm Price	Number	Cost
Poster	Paper	1,185	1,750				
Poster	Paper	0,841	1,189				
Poster	Paper	0,70	1,00				
Poster	Forex 1mm / DISPA	1,185	1,750				
Poster	Forex 1mm / DISPA	0,841	1,189				
Poster	Forex 1mm / DISPA	0,70	1,00				
Rollup Display		0,85	2,00				
Rollup Display		1,00	2,00				
Rollup Display		1,20	2,00				
Wall Foil							
Wall Foil							
Wall Foil							

To calculate sqm size and cost, please fill in measurements in meters.

**Please choose your payment method:**

Wire/ Bank transfer

Credit card - a payment link will be sent to you along with the invoice  
 - only American Express, Visa and Mastercard will be accepted

Subtotal net \_\_\_\_\_

Late/Express Fee \_\_\_\_\_

**Total net** \_\_\_\_\_  
 plus 19% VAT where applicable

*Anna Rozkosny*

**Anna Rozkosny**  
 Stand Design & Graphics

\_\_\_\_\_  
**Date / Client Signature**

**Order deadline Monday 15 Jan, 2024** Late orders until 29 Jan will be charged with a **10% late order fee.**  
**Upload deadline Monday 29 Jan, 2024** Uploads and orders later than 29 Jan will be charged with a **20% express handling fee,**  
 and might not be completed before EFM starts.

**All artwork must be full size resolution 150 dpi, color CMYK, print-ready PDF, fonts converted in paths.**

Please name your files accordingly: company\_item\_position.pdf

For further requests and detailed information please contact our team Tel: +49 30 259 20 613 • Email: EFM-standdesign@berlinale.de